



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, SEPTEMBER 27, 2016

Minutes of the Policy Committee Meeting held on Tuesday, September 27, 2016 at 5:30 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 5:30 p.m. by Policy Committee Chairperson Vernal.

1. Opening Prayer

The meeting was opened with a prayer by Trustee Burtnik

2. Attendance

Moved by Trustee Burtnik

THAT the Policy Committee excuse Trustee Sicoli from attending the Policy Meeting of September 27, 2016.

Committee Members	Present	Present Electronically	Absent	Excused
Pat Vernal (Committee Chair)	✓			
Kathy Burtnik	✓			
Dino Sicoli				✓

Student Trustees:

Kira Petriello, Trustee

Nico Tripodi, Trustee

Staff:

John Crocco, Director of Education

Yolanda Baldasaro, Superintendent of Education

Lee Ann Forsyth-Sells, Superintendent of Education

Scott Whitwell, Controller of Facilities Services

Anna Pisano, Administrative Assistant, Corporate Services & Communications Department
/Recording Secretary

3. Approval of Agenda

Moved by Trustee Burtnik

THAT the September 27, 2016, Policy Committee Agenda be approved, as presented.

APPROVED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Policy Committee Meeting of May 24, 2016

Moved by Trustee Burtnik

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of May 24, 2016, as presented.

APPROVED

6. Policies

ACTION REQUIRED

POLICIES - PRIOR TO VETTING

6.1 Access to Board Premises – Safe Schools Policy (302.6.3)

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Access to Board Premises – Safe Schools Policy (302.6.3).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- No amendments

ADMINISTRATIVE PROCEDURES

- Page 2 add “*The Administrator/Supervisor will authorize access within the school site as a visitor to:*” under Visitors heading.
- Page 3 change last bullet to “*A cardholder may be charged a twenty-five (\$25.00) fee for lost, damaged or replacement card.*”

The Policy Committee requested that the Access to Board Premises – Safe Schools Policy, be vetted from September 28, 2016 to November 9, 2016 with a recommended deadline for presentation to the Policy Committee in November 2016, for consideration to the Committee of the Whole and Board in December 2016.

6.2 Progressive Student discipline – Safe Schools Policy (302.6.9)

Superintendent Forsyth-Sells, presented the Progressive Student Discipline – Safe Schools Policy (302.6.9).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- No amendments

ADMINISTRATIVE PROCEDURES

- No amendments

The Policy Committee requested that the Progressive Student Discipline – Safe Schools, be vetted from September 28, 2016 to November 9, 2016 with a recommended deadline for presentation to the Policy Committee in November 2016, for consideration to the Committee of the Whole and Board in December 2016.

6.3 Accessibility Customer Service Policy (800.8.1)

Yolanda Baldasaro, Superintendent of Education, presented the Accessibility Customer Service Policy (800.8.1).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- No amendments

ADMINISTRATIVE PROCEDURES

- No amendments

The Policy Committee requested that the Accessibility Customer Service Policy, be vetted September 28, 2016 to November 9, 2016 with a recommended deadline for presentation to the Policy Committee in November 2016, for consideration to the Committee of the Whole and Board in December 2016.

INFORMATION

6.4 Policies Currently Being Vetted to October 6, 2016

- Administration of Oral Medication to Students Under the Age of 18 During School Hours Policy (302.2)

6.5 Policy and Guideline Review 2016-2017 Schedule

Director Crocco presented the Policy and Guideline Review 2016-2017 Schedule.

7. Date of Next Meeting

October 25, 2016 at 4:00 p.m. unless a revised meeting start time otherwise posted.

8. Adjournment

The meeting adjourned at 6:07 p.m.